

SPECIAL PROCESSING OF DISABILITY PAY ADJUSTMENTS

(September 1988)

1154

The following conditions require special handling of payroll documentation:

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| Abatements | This condition exists when SCIF money exceeds the amount of money an employee would have earned, if not injured, for the period covered. |
| Wage Loss | This is a situation which arises when an employee has SCIF payments reduced by wages earned due to working while on TD. SCIF determines wage loss by using a formula to calculate a reduced SCIF payment. The difference between what the SCIF payment should have been and what the payment is constitutes the wage loss. |
| IDL and TD in the same pay period | When IDL and TD fall within the same pay period, two 674s are needed to document the pay period. An STD 674D is needed to document IDL and an STD 674 to document supplementation. |

Refer to PPM Section E 300 for additional information.

Upon completion of STD 674 (TD), the following procedures are to be followed:

- The original goes to controller (payroll services), if an original pay request (no pay previously issued to employee). Make one copy for comp case. If request is for T/F accounts receivable (pay issued to employee), make two copies--one to keep in comp case and one to accounting A/R desk.
- Record pay periods of STD 674 being sent to controller on cover sheet. As payments A/R half slips are cleared, cross off entries on cover sheet.

[\(see next section\)](#)

[\(see HB Table of Contents\)](#)

[\(see Forms or Forms Samples\)](#)